



CALIFORNIA

High-Speed Rail Authority

BUSINESS ADVISORY COUNCIL – MEETING MINUTES SUMMARY

DATE: Thursday, September 13, 2012

TIME: 1:00 p.m. – 3:00 p.m.

LOCATION: 1415 L Street, Suite 300, Sacramento, CA

CALIFORNIA HIGH-SPEED RAIL AUTHORITY Representatives:

Jeff Morales
Chief Executive Officer

Thomas Fellenz
Council Chair

Robert Padilla
Small Business Advocate

Terry A. Marcellus
Project Management Team

Patricia Padilla
Project Management Team

Olivia Fonseca
Project Management Team

Lauren Padilla
Business Advisory Council Liaison

Eileen Ta
Project Management Team

MEMBERS Present:

ACEC: Arvin Chaudhary
AAAE: Eddy T. Lau
AAA/E: Linden Nishinaga
AGC: Sam Hassoun
CABCC: Aubry Stone
CSBA: Betty Jo Toccoli
KMCA: Marvin Dean
LRRT: Paul Guerrero
LBA: Leonard Ortiz (via telephone)
NAACP: Betty Williams
NCA: Diana LaCome
SFAACCL: Frederick Jordan
WCOE: Lee Cunningham

MEMBERS Absent:

AICCC: Robert Weir
ABA: Tony Wong
GRACC: Debbie Hunsaker
NAMC: Leonard Lumas
CHCC: Roy Perez

ALTERNATES Present:

AAAE: Winifred Au
ACEC: Todd Goolkasian
DVBA: Marty Keller (attending for Chris Coles)
ESDVOB: Bill Ulmer (attending for Gene Golliet)
CACC: Jujo Kume (attending for Scott Leslie)

GUESTS:

FRA: Rosanne Goodwill
CHCC: Gloria Perez

ITEM #1: WELCOME/INTRODUCTIONS (Thomas Fellenz, Council Chair)

Council Chair Fellenz opened the meeting at 1:12 p.m. by welcoming everyone. Council Chair Fellenz initiated introductions of participants present and on the telephone. Joining the meeting by telephone was Rosanne Goodwill, Federal Railroad Administration (FRA).

ITEM #2: WELCOMING REMARKS (Jeff Morales, Chief Executive Officer)

California High-Speed Rail Authority (Authority) CEO Jeff Morales welcomed the Council and provided his vision and intent for the Council and the project.

Rosanne Goodwill, FRA welcomed the Council telephonically by applauding their commitment and participation on the Council and expressed FRA's excitement for the California High-Speed Rail project and their commitment to helping the process and utilization of Small Business firms on this groundbreaking infrastructure project. Rosanne Goodwill also reassured the Council that FRA

will have an active role in the implementation and utilization of the Authority's Small Business Program every step of the way.

ITEM #3: APPROVAL OF MINUTES (Thomas Fellenz, Council Chair)

Council Chair Fellenz presented the Business Advisory Council's proposed minutes from the May 30, 2012 meeting.

- **COUNCIL TO ADOPT MAY MINUTES**

*MOTION #1: Motion to adopt Minutes by Marvin Dean with edits to the members present listing. Motion seconded by Aubry Stone. Approved by full consensus.

ITEM #4: PACKAGE 1, 2, 3 AND 4 (RFP NO. HSR 11-16) PROJECT UPDATE
(Terry A. Marcellus, Project Management Team)

Terry A. Marcellus presented a power point presentation overview of project updates. Refer to PowerPoint presentation attachment for a summary of this agenda item.

ITEM #5: SMALL AND DISADVANTAGED BUSINESS ENTERPRISE PROGRAM UPDATE
(Patricia Padilla & Olivia Fonseca, Project Management Team)

Patricia Padilla and Olivia Fonseca presented Small Business Program updates:

- On August 2nd, a 10% DBE goal was added within the overall 30% small business goal.
- The Environmental Justice Plan was also adopted at the Board Meeting.
- The FRA is currently reviewing the Environmental Justice Plan and revised S/DBE Program Plan with the 10% DBE goal.
- A tentative schedule of key Disparity Study dates was presented:
 - Anticipated to be taken to the Board June 2013
 - Anticipated completion: July 2013 to FRA
- An overview of outreach events hosted and participated in by the Authority from June 2012 to September 2012 was presented. The events include the August 14, 2012 Industry Forum, 8 Short-listed firms SB outreaches, California Governor's SB Day, CalCON, California Black Chamber of Commerce, California Hispanic Chamber of Commerce, and Central Valley Hispanic Chamber of Commerce.

ITEM #6: REVIEW OF COUNCIL REQUESTED ITEMS
(Patricia Padilla & Olivia Fonseca, Project Management Team)

Patricia Padilla and Olivia Fonseca presented the Authority's Employee Organizational Chart and the Draft Small Business Utilization Report. Refer to the handouts on the organizational chart and utilization report.

At 2:42pm the BAC Council did not have a quorum, due to the departure of three (3) Council members.

ITEM #7: COMMITTEE UPDATES

CONSTRUCTION:

- Changed committee meeting time schedule to 9:30 a.m. to 11:30 a.m.
- Paul Guerrero is acting Chair and Diana LaCome is Vice Chair, however, no quorum was

reached, so positions will be voted on at next meeting

- Ground rules:
 - Construction Committee decided to add a rule that any member who misses two meetings would be dropped from the Committee

PROFESSIONAL SERVICES:

- Eddy Lau was voted Chair and Fred Jordan was voted Vice Chair
- Requested an organizational chart for program management positions and section contracts
- Requested a briefing on what other states are doing
- Requested Technical Staff Report

ITEM #8: MEETING ADJOURN (Thomas Fellenz, Council Chair)

Council Chair Fellenz adjourned the meeting at 3:27pm.

**BUSINESS ADVISORY COUNCIL
UPCOMING MEETING SCHEDULE (THIRD THURSDAYS OF APPLICABLE MONTHS)**

DATES:

October 18, 2012	1:00 p.m. - 3:00 p.m.
December 6, 2012	1:00 p.m. - 3:00 p.m.
Tentative Planning Meeting: January 2013	